

# Financial Training College Pakistan

Lecture Notes on C-1 & 1.1 - Double Entry Bookkeeping

Developed by FTFaculty Experts for ACCA & CAT Students

## Double Entry Bookkeeping

### Accounting Conventions

#### Basic principles

Three principles underlie double entry bookkeeping

- | the business entity concept
- | "duality"
- | the accounting equation.

**Business entities** are regarded as separate from their owners.

- | An entity may be legally separated from its owners (eg an incorporated enterprise ).
- | Businesses which are not legally distinguishable (sole traders and partnerships ) are distinct from their proprietors for accounting purposes.

Importance

- | Transactions between a business entity and its owners are separately identified and accounted for from the entity's perspective.

### Duality

Every transaction has two effects.

The second effect is equal and "opposite" to the first.

#### Example

(a) A borrows \$20,000 from a bank

(b) A buys a motor vehicle for \$8,000 cash

(c) A sells goods for \$600 on credit.

#### Solution

- (a) Effect 1: A has \$20,000 more cash  
A owes the bank \$20,000
- (b) Effect 1: A has \$8,000 less cash  
A owns a motor vehicle costing \$8,000
- (c) Effect 1: A has \$600 more sales revenue  
A is owed \$600

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Effects are considered from A's perspective and not the parties with which A is transacting.

### Question - 1

M is a sole trader. What are the two effects of each of the following transactions?

- (i) Introduces \$10,000 capital
- (ii) Buys a car for \$5,000 cash
- (iii) Borrows \$5,000 from the bank

### Solution - 1

- (i) 1: Cash increases by \$10,000  
2: Capital increases by \$10,000
- (ii) 1: Cash decreases by \$5,000  
2: Car increases by \$5,000
- (iii) 1: Cash increases by \$5,000  
2: Bank loan increases by \$5,000

## Accounting Equation

- I At any point in time

Net assets (ie Assets – Liabilities) = Equity

- I Consequently, the movement (ie change) in net assets over a specified period *must* equal the movement in equity for the same period ie

$$\begin{array}{r} \text{Closing} \\ \text{net assets} \end{array} - \begin{array}{r} \text{Opening} \\ \text{net assets} \end{array} = \begin{array}{r} \text{Capital introduced} \\ \text{in period} \end{array} + \begin{array}{r} \text{Profit} \\ - \text{Loss} \end{array} - \begin{array}{r} \text{Appropriations} \end{array}$$

## Equity

The residual interest in assets after deducting all liabilities.

- I Components include

- Capital – representing investment by the owner(s)
- Accumulated profits – profits less losses earned and retained. Profits retained are after setting apart (ie "appropriating") amounts due to owners. Eg
  - distributions ("dividends") to shareholders
  - salaries and profit shares to partners
  - drawings by sole traders.

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## Balance Sheet Equation

- I The accounting equation is also known as the balance sheet equation because, re-arranged, it underlies the presentation of the balance sheet.

$$\text{Assets} = \text{Equity} + \text{Liabilities}$$

### Question - 2

Show the balance sheet equation at the end of each transaction set out in *Example 1*.

### Solution 2

(i) Cash \$10,000 = Capital \$10,000

(ii)

	\$	
Car	5,000	
Cash	5,000	
	<hr/>	
	10,000= Capital \$10,000	
	<hr/>	

(iii)

	\$		\$
Car	5,000	Capital	10,000
Cash	10,000	Loan	5,000
	<hr/>		<hr/>
	15,000		15,000
	<hr/>		<hr/>

The following illustration shows the dual effect and how the accounting equation holds for the preparation of the balance sheet.